

Faculty Development Process

(Revised January 29, 1999)

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The College of Business workshops, seminars, and conferences to provide development opportunities for faculty members. These items are related to teaching, student advising and assessment, research and publication, personal improvement, ethics, or other concerns supportive of the mission of the College. These may be organized and provided locally, live or via a video or teleconference, or at other distant locations generally within the United States.

The process to provide development programs for faculty begins with the identification of workshops, seminars and conferences that would benefit specific individuals, some faculty members, or the entire faculty.

Faculty members who identify development programs notify their department chair and provide the necessary announcements (topic, agency, format, materials, location, date, etc.) and other details (e.g., cost, relevance, interested persons, etc.) about the programs.

Once the relevant information is provided, the proposed programs are discussed at the next College Administrative Council meeting with the department chairs, and approved proposals are funded contingent upon availability of funds.